



**URBAN FORESTRY BOARD
REGULAR MEETING**

Wednesday, March 21, 2012 - 5:30 p.m.
City Hall, 301 W. 2nd Street, Rm. 1029
Austin, Texas 78701

URBAN FORESTRY BOARD MEMBERS

Patrick Brewer, Chair
Nicholas Classen
April Rose

Tom Hayes, Vice Chair
Peggy Maceo

Ryan Fleming
Christopher Kite

REGULAR AGENDA

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Approve the minutes of the Urban Forestry Board meeting of February 15, 2012.

C. CITIZEN COMMUNICATION

The first 4 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

D. ANNOUNCEMENTS

E. BRIEFINGS

1. Briefing regarding the Urban Trails Master Plan – D’Anne Williams – Landscape Architect/Trails Coordinator – PARD Planning and Development Division
2. City Arborist Program Monthly Update: Michael Embesi – City Arborist, Planning and Development Review Department
3. Austin Energy Utility Forestry Staff Report: Ray Henning – Line Clearance Superintendent, Austin Energy

F. EXECUTIVE LIAISON’S REPORT

Urban Forestry Program Staff Briefing – Walter Passmore, Urban Forestry Program Manager

1. Sustainable Land Management - a unified inter-departmental approach for management of City of Austin properties.
2. Future Forest Initiative – synopsis of inaugural event and plans for future projects including riparian restoration.

3. Partnership agreement with UT – approved for collaborative instruction, research and projects.
4. Cottonwood tree at Lou Neff Point – permit approved for removal.
5. Tree Maintenance contract – request for bids to be released soon.
6. Public meeting scheduled for Comprehensive Urban Forestry Plan on April 11, 2012.

G. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

1. **Discussion and Action Item: Cemetery Tree Report**
Review and take action on Cemetery Tree Report, and cover letter to Mayor/Council.
2. **Discussion and Action Item: Volunteer Projects Management**
Review and approve recommendations for volunteer projects management, Particularly with regard to professional services donations
3. **Discussion Item: UFB 2012 Goals**
Review items that are due in April and May – Tom Hayes, Vice Chair
4. **Discussion and Action Item: Heritage Tree Transplanting**
Vice Chair Hayes would like to review and decide on the near-term course of action by the UFB regarding proposed heritage tree transplanting on both private and public parcels.
5. **Discussion Item: UFB Direct Participation on Interdepartmental Tree Task Force Meetings**
Discuss and decide on what action is necessary for UFB to become full member of International Tree Task Force.
6. **Discussion and Action Item: Form a UFB Working Group**
Discuss and form a working group to review the effect of the downtown Heritage Tree Ordinance.
7. **Discussion and Action Item: UFB Purview**
Discuss and make a motion that the UFB Purview includes the entire Urban Forest on both public and private parcels.

H. FUTURE ITEMS FROM BOARD MEMBERS

I. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Gwen McGee at the Parks and Recreation Department, at 974-9477, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Walter Passmore at walter.passmore@austintexas.gov or by phone at 974-9545.